

Village of Martin
Regular Meeting
November 13, 2023

The Martin Village Council met for its regular meeting on November 13, 2023 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Taylor, Smith, Martin, Bouwman, Kelsey, J. Brinkhuis, Virtual: None, Absent: None

Approval of Minutes: Motion made by Member J. Brinkhuis and supported by Member Kelsey to approve the minutes of the regular meeting of October 9, 2023 as presented or with corrections. Motion carried.

Recognition of Visitors: Visitor present was: Chris Machiela. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Chris Machiela is a current Allegan County Drain Maintenance Specialist, running for County Drain Commissioner in 2024.

Approval of Agenda: Clerk Taylor presented the agenda. Motion made by Member Martin and supported by Member Kelsey to approve the agenda with additions. Motion carried.

Communications: Clerk Taylor reviewed the following received correspondence:

1. Library Newsletter
2. 2023 Assessment Summary

Financial Items:

- 1. Treasurer's Report:** Treasurer Kelsey reported on the CD that is set to mature in December. Proposing that we roll over the \$200,000 CD and use the \$7,000 interest for a principal payment on one of our loans which will be discussed at the December meeting. Motion made by Member Kelsey and supported by Member J. Brinkhuis to Rollover the \$200,000 CD into a new CD when it matures on December 14, 2023 with an estimated 5.3% Interest rate. Motion Carried. Treasurer Kelsey gave her report, reporting that all bills were paid. Motion made by Member Martin and supported by Member Taylor to approve the reports for September & October as submitted. Motion carried.
- 2. Payment of Bills:** The bills were reviewed by Clerk Taylor. Motion made by Member Kelsey and supported by Member J. Brinkhuis to pay the bills and any forthcoming utility bills. Motion carried.

Department Updates/Reports:

- 1. Public Safety:** Member Martin reported on the lift station by the fire department and suggested getting “Water over the Road signs” for when we have heavy rain fall and the water ponds on the road. He will look into the cost of those signs and bring it the village council.
- 2. Public Works/Streets:** Member Martin reported that a notice for last day of leaf pick up has been posted on Facebook, the last day is November 20th and any leaves after need to be bagged. This will allow the time for changing over from leaf removal to snow removal. President Brinkhuis received a quote to replace the 2 garage doors on the smaller garage that the DPW Supervisor’s office is in, with one wider and higher door. Along with some repairs to the outside of the Village office where there is a bee problem replacing trim boards. The repairs to the DWP garage will allow us utilize the space for the Bobcat, broom and Claw. Motion made by Member Kelsey and supported by Member J. Brinkhuis to repair the Garage door and the outside of the office not exceeding \$7,000. Motion carried. Member Martin also reported that he and DWP Keene are using their person tools to make repairs, so he is proposing that we get a new toolbox and some new tools for the DPW Shop/Village tools. Motion was made by Member Smith and supported by Member Kelsey to not exceed \$600 to buy a toolbox and new tools for the DPW Garage. Motion carried.
- 3. Sewer/Water:** Member Martin reported that the West lift station was down due to a power failure. PLC box needed to be rebooted. Kennedy and Perceptive were called in to fix the problem. Perceptive was needed to clean the lift station and Kennedy was needed to reboot the PLC box. Problem was resolved Friday November 10th. We were asked to check out a sewer back up at Arena’s Pizza. It was found that our sewer was functioning correctly and Arena’s had a broken pipe in the crawl space of their building. Member Martin reported on the #2 pump at the well house. They found worn out wiring on the motor and it would cost \$7,315 to rebuild, and the cost of a new motor would be \$8,200. Also, the pipes needing to be replaced would cost an additional \$2,143. So the total cost of replacement of our pump would be \$45,161. We budgeted for \$40,000 we will need to increase the budget to cover the cost of this repair. Motion made to increase budget, not exceed \$46,000.
- 4. Finance:** Motion was made by Member Kelsey and supported by J. Brinkhuis to increase the budgeted amount by \$6,000 to cover the added expenses for the well house pump repair. Motion carried.
- 5. Ordinance and Policy:** We are looking into the Tree and Side walk ordinances on how to go forward with more tree work and replacing sidewalks and whether the residents or the village are to pay for the repair, for safety/fall issues. We are also looking into the terminology of the Charter for the Street Commissioners position on if they have to be a trustee and if they need to live in Village limits. More information to come on these items.

6. **Civic Affairs:** Christmas Parade is December 2nd at 6pm.
7. **Five Year Planning:** No report.
8. **County Commissioner:** Commissioner Gale Dugan was present and reported on 3 meetings.

Old Business:

New Business: Discussion is in process of our website and having it done in the Village office so it is up to date. Member Brinkhuis and Member Taylor are looking into options and speaking with our current web designer. More information to come on this item as it is available.

Recent Community Deaths: The following names were submitted: *Mary Alice Quick, Robin Anne Knauss, Alvin LeRoy Vander Ploeg, Leroy Charles Johnson II, John Morris Arms, Donald David Anderson Jr., Arthur Joe Henry, Linda (Leep) Schipper*

Adjournment: Motion made by Member Kelsey and supported by Member Martin to adjourn the meeting at 8:40 p.m. Motion carried.

Respectfully submitted, April Taylor, Clerk